

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
APRIL 25, 2024**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., April 25, 2024, at the San Jacinto River Authority General and Administration Building. Notice of said meeting was posted as required by law. President Ronnie Anderson, Vice President Ed Boulware, Treasurer Mark Micheletti, Secretary Wil Faubel, Secretary Pro-Tem Ricardo Mora, and Director Stephanie Johnson were present. Director Stacey Buick was absent. Also in attendance were Aubrey A. Spear, General Manager; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Operations, Connie Curtis, Director of Technical and Operational Services, Pam Steiger, Chief Financial Officer; Cynthia Bowman, Chief of Staff; and Mitchell Page, General Counsel.

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

2. CEREMONIAL ITEMS

a. Invocation

The invocation was delivered by Deacon Felix Ramos, St. Thomas Catholic Church.

b. Pledges of Allegiance

The Pledges of Allegiance were led by Director Anderson.

c. Receipt of Commendation, Awards, and Honoraria

There were no presentations.

3. PUBLIC COMMENTS

Ms. Debbie Chamber commented on Lake Conroe Park; Mr. Rigby Owen and Mr. Dan Krueger spoke about lake lowering; Ms. Lisa Hodges and Ms. Joy Baker spoke about July 4th festivities around their neighborhood and possible procedures to remedy crowd control; and Mr. Kevin Lacy spoke about Active Storm Management.

4. DIVISION UPDATES

a. G & A General Manager

Mr. Spear provided information related to the recent weather event and the FM 1960 Bridge Project.

b. G & A Public Relations

Ms. Ramsey provided updates related to various division and department projects, initiatives, meetings, tours, and staff presentations.

c. G & A Chief Financial Officer

Ms. Steiger provided no update.

d. G&A Technical and Operational Services

Ms. Curtis provided a brief overview of the 2024 Texas Water Conference and recognized SJRA staff members that were presented awards by the Water Environment Association of Texas (WEAT) and the Texas Section of American Water Works Association (TAWWA).

e. Operating Divisions

Mr. Shackelford also recognized SJRA staff members that were presented awards by WEAT and TAWWA.

f. Utility Enterprise

Mr. Meeks provided no update related to the Utility Enterprise.

g. Lake Conroe

Mr. Raley provided an update related to aquatic management.

h. Highlands

Mr. Tramm provided no update related to the Highlands Division

i. Flood Management

Mr. Barrett provided no update related to the Flood Management Division.

5. CONSENT AGENDA

Director Micheletti made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Johnson and carried unanimously.

a. Approval of Minutes - Regular Meeting of March 28, 2024.

b. Unaudited Financials

Consider approval of the unaudited financials for the month of March, 2024.

c. Resolution - Revised Water Conservation Plans and Drought Contingency Plans

Adoption of Resolution No. 2024-R-13, of the San Jacinto River Authority Board of Directors adopting revised Water Conservation Plans and Drought Contingency Plans; authorizing the General Manager to implement such revised plans; repealing and rescinding all prior plans; and containing other provisions related to the subject.

d. Construction Contract - Water Well Nos. 22, 26, and 33 Rehabilitation and Water Well No. 2 Abandonment

Authorize the General Manager to execute a construction contract with C & C Water Services, in the amount of \$1,332,196, for Water Well Nos. 22, 26, and 33 Rehabilitation and Water Well No. 2 Abandonment for the Woodlands Division, and contract modifications up to the amount approved per the Procurement Policy.

e. Work Order No. 2 - Professional Public Communications Consulting Services

Authorize the General Manager to execute Work Order No. 2 with Hollaway Environmental + Communication Services, Inc., in the amount of \$150,000, for professional public communications consulting services for the Woodlands Division's Woodlands Water Agency customers.

f. Interlocal Agreement - San Jacinto River and Tributaries Sediment Removal and Sand Trap Development Project

Authorize the General Manager to negotiate and execute an interlocal agreement with Harris County Flood Control District and the City of Houston regarding funding for the San Jacinto River and Tributaries Sediment Removal and Sand Trap Development Project engineering services.

6. REGULAR AGENDA

a. Resolution - Enterprise Risk Management Policy

Mr. Brian Buster presented information related to the proposed Enterprise Risk Management Policy. Director Johnson made a motion to adopt Resolution No. 2024-R-14, of the San Jacinto River Authority Board of Directors approving and adopting an Enterprise Risk Management Policy. The motion was seconded by Director Faubel and carried unanimously.

It was announced that items 6b and 6c would be considered together.

Ms. Jamye Lewis, Accounting Manager, explained that due to the additional functionality gained with the implementation of the new Enterprise Resource Planning ("ERP") system, customers would be able to pay bills electronically. She then stated that the previous Electronic Funds Transfer Policy addressed certain types of payments authorized to be paid electronically. She explained that the proposed resolutions enable more options to pay vendors via electronic methods. Director Faubel made a motion to approve Regular Agenda items 6b and 6c, as presented. The motion was seconded by Director Mora and carried unanimously.

b. Resolution - Electronic Payments from Customers Policy

Adoption of Resolution No. 2024-R-15, of the San Jacinto River Authority Board of Directors adopting an Electronic Payments from Customers Policy.

c. Resolution - Electronic Funds Transfer Policy

Adoption of Resolution No. 2024-R-16, of the San Jacinto River Authority Board of Directors adopting and accepting an Electronic Funds Transfer Policy.

d. Updated Active Storm Management Protocols for Lake Conroe and Lake Houston

Mr. Barrett, Water Resources and Flood Management Division Manager, provided information related to the Active Storm Management protocols for Lake Conroe and Lake Houston. He explained that San Jacinto River Authority staff members coordinated with stakeholders throughout the year to discuss past, current, and future protocols and to provide input related to same. Mr. Barrett stated that the City of Houston has the right to call for water at any time despite the Active Storm Management protocols. Director Boulware made a motion to approve the updated Active Storm Management protocols for Lake Conroe and Lake Houston. The motion was seconded by Director Micheletti and carried unanimously.

7. BRIEFINGS AND PRESENTATIONS

a. Presentation of General and Administration 10-Year Project Plan

Ms. Kitt Crabb, Project Manager, provided an overview of the various projects for the General and Administration Division, focusing on projects in Fiscal Year 2025.

b. Presentation of Flood Management Division 10-Year Project Plan

Mr. Barrett provided an overview of the various projects for the Flood Management Division, focusing on projects in Fiscal Year 2025.

8. EXECUTIVE SESSION

The meeting was convened in executive session at 9:48 a.m., under the following provisions:

- a. Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Security Devices), or 551.089 (Security Devices or Security Audits) as applicable.
- b. Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:
 - 1. Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
 - 2. Litigation and other litigation related to GRP.
- c. Discussion regarding Lake Conroe Park, pursuant to Texas Government Code, Section 551.072.

9. RECONVENE IN OPEN SESSION

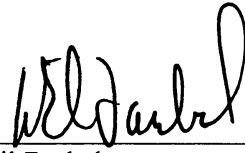
With a quorum of the Board present, the meeting was called into open session at 10:54 a.m.

10. ANNOUNCEMENTS / FUTURE AGENDA

It was announced that the next San Jacinto River Authority Regular Board Meeting will take place on May 23, 2024.

11. ADJOURN

Without objection, the meeting was adjourned at 10:55 a.m.



Wil Faubel
Secretary, Board of Directors

